

Student Application Form

Please send completed application form and copies of your certificates to:

International Admissions, Manchester International College
68 Grosvenor Street, Manchester, M1 7EW, United Kingdom

Tel +44 (0)161 870 5750
Fax +44 (0)161 275 9955
E-mail enquiry@manchester-college.com
Web www.manchester-college.com



Personal Details

Family name/Surname	Mr <input type="radio"/> Mrs <input type="radio"/> Ms <input type="radio"/> Miss <input type="radio"/> Other <input type="radio"/>
First name(s)	Sex M <input type="radio"/> F <input type="radio"/> Date of birth
Nationality	
Permanent address	Correspondence address (if different)
Telephone	Mobile
E-mail	
Next of kin (must be mother/father in your home country)	Next of kin telephone
Next of kin address	

Passport Details

Passport number	Date of entry to the UK (if applicable)
Issue date	Expiry date
Visa reference number	Date visa issued

Course/Programme Choice

Course title
Preferred start date

English language proficiency

Do you hold secure English language test (SELT)? Yes No

If yes please provide details and photocopies of your certificate

Test provider (e.g. IELTS)	Level attained (e.g. CEFR B1)
SELT speaking	SELT listening
SELT reading	SELT writing

Education

Qualifications (already taken or being studied). Please include photocopies of your certificates & transcripts.

Subject/Course	College/University	Level	Date	Grade	Language of study

Health/Learning Support

The college supports international students in as many ways as possible. Please give details of any medical or other conditions/disabilities that may require special arrangements or support.

Marketing

How did you find out about Manchester International College? Please tick as appropriate.

Friend/relative

Internet search engine

Other

Exhibition/event

Publication/handbook

Name of agent

Please specify

Word of mouth

Agent



Admission Procedure

Entry requirements

- Completed application form
- Copy of passport and visa (if applicable)
- Evidence of qualification (copies of all educational and professional documents)
- Secure English language test report certificate

Please send all documents to the International Office either by post, email or fax.

If we can offer you a placement then we will send you a conditional offer letter by email. This will state the course, start and end dates, the course duration and tuition fees payable. We will also ask you to pay **one year course fee upon enrolment** so that we can reserve a place on the course for you. Note that the conditional offer letter cannot be used to obtain a visa to enter the UK.

Please use the 'pay to study' link on our website to pay the course fee.

When we receive your payment we will reserve a place on your chosen course and assign a confirmation of acceptance of studies (CAS) to you, which you will then use to support your application to enter or stay in the United Kingdom. A CAS is not an actual certificate or paper document – it is a virtual record. This is a unique reference number. You must use it to apply for your student visa within one month from the date when it was assigned. If you do not use it within this period it will automatically become invalid. You will need the CAS reference number to apply for a student visa at your local British Embassy or High Commission.

In case of visa refusal the full fee will be refunded less **£300**. Proof of visa refusal will be required. **Course fees are non-refundable under any other circumstances.**

Declaration

I understand that

- I will only be granted admission if I have fulfilled the entry requirements and paid the required tuition fee.
- I am responsible for arranging my own insurance (travel, health, loss of/damage to property).
- I am responsible for arranging my own accommodation unless I have organised it through the college for home stay or student halls accommodation.
- I will live in Manchester and will not live outside of this area whilst I am enrolled at the college.

I have carefully completed this application and understand that any misrepresentation of the facts on this form may result in refusal of my admission to the college.

Name (print)

Signature
.....

Date